

Constitution of Bridlington Road Runners

1. **Title**

Bridlington Road Runners, hereinafter called “the Club”, exists to provide facilities for all forms of amateur athletics including social and recreational pursuits of a non-political nature. The club is affiliated to England Athletics and any constituent body designated to it by England Athletics and the Club shall comply with and uphold the rules and regulations of England Athletics and of any such constituent body for the time being in force.

The Club colours are a yellow and black vest. The wearing of these colours is required when competing in the name of the Club, except where the Rules of Competition provide exemption.

2. **Equity policy**

Bridlington Road Runners is committed to an Equity Policy for athletics. The club aims to ensure that all people, irrespective of age, gender, disability, race, ethnic origin, creed, colour or sexual orientation have a genuine and equal opportunity to participate in athletics at all levels and in all roles. That is as a participant, coach, administrator or official.

3. **Object**

To encourage the practice and development of amateur athletics in the area. To provide coaching for the members and to organise competitions. To organise teams to represent the club in championships and leagues, and in such other competitions as the Management Committee shall decide.

The club shall cater for : Cross country, Road Running, Fell and Hill, Track and Field, Race Walking, Ultra Running

4. **Management of the Club** **Management Committee**

The management of the Club is vested in a Management Committee. This shall comprise of: Chairman, Secretary, Treasurer, Membership Secretary, Kit Officer, Social Media and Communications Officer, Welfare Officer, Health and Safety Officer, Mens Captain, Ladies Captain, Junior Reps Officer and up to six other members.

All the above positions are elected annually. At any Management Committee meeting, five must be present to carry on the business of the night. The Management Committee has the power to fill any vacancy which may arise and may co-opt members as required. Co-opted members shall have no voting rights at Management Committee meetings.

The Management Committee will organise various sub-committees as may be required. The Chairman of any such sub-committee must be from the Management Committee.

The Management Committee positions are all honorary.

Club Presidents

A Life President may be elected at an Annual General Meeting, serving for that person's lifetime.

Honorary President to be given Life Membership for long service to the Club shall be nominated by the Management Committee and elected at an Annual General Meeting.

Honorary Vice-Presidents, to be given Life Membership for long service to the Club, shall be nominated by the Management Committee and elected at an Annual General Meeting.

One of the Presidents shall preside at the Annual General Meeting during election of the new Chairman, and at Special Meetings where the Chairman declares an interest in the proceedings of that meeting.

5. Membership

Membership of the Club is confined to amateurs as defined in the UK Athletics Rule Book.

Persons of either sex are eligible for membership of the Club. No person shall be denied membership of the Club on the grounds of race, ethnic origin, creed, colour, age, disability, gender, occupation, sexual orientation, religion, political or other beliefs.

A candidate for membership must apply in writing on the Membership Form of the Club, giving all details as requested. In the case of family membership, for the purposes of administration, all names and dates of birth must be given. Membership should be confirmed by the Membership Secretary to the Management Committee at the next possible meeting.

All athletes under the age of 18 must be supervised by a qualified coach whilst training at the club. For athletes under 15, the Club's Juniors Coach, or nominee, to confirm the athlete and parent/guardian that the appropriate induction assessment has been undertaken.

There will be two coaching groups for under 18's one for under 11's and one for 11 and over

Grades of membership shall be as follows: Senior, Junior, Family, Honorary and Associate (See Rule 11).

The club is committed to protecting and respecting your privacy. For any personal data you provide for the purposes of your membership, the club is the Data Controller and is responsible for storing and otherwise processing that data in a fair, lawful, secure and transparent way.

5 a - Disciplinary Procedure

The committee will hear any complaint made against a member of the club for inappropriate behaviour or conduct or character likely to bring the club into disrepute. The management committee may suspend any member for any period, or expel them from membership having heard the complaint against the member. The affected member has the right to appeal against the decision of the management committee for permanent or temporary suspension from the club. Appeals against such a decision will be heard at a meeting of club members and decided by a majority vote. Reference Grievance and Disciplinary Procedure adopted at the 2022 AGM

6. Resignation

A member intending to withdraw from the Club shall give notice in writing to the Membership Secretary, and his/her membership terminates on the date of that notice unless he/she is financially in debt to the Club, in which case the Committee may withhold acceptance of the resignation until he/she has repaid that debt. A member not having tendered his/her resignation by 31 December of any year shall be liable for that year's subscription.

7. **Subscription**

The Annual Subscription to the Club will be decided at the Annual General Meeting, payable on completion of the Membership Form and subsequently on 1 April in each subsequent year. Membership fees will be decided by the committee on an annual basis.

No member whose subscription is in arrears after 30th April is eligible to be selected for or take part in any competition or activity promoted by the Club. Appeals by a member can be made in the first instance to the Secretary of the Club and if the matter can not be resolved then to England Athletics (details can be obtained from the Secretary of the Club).

In the case of hardship, applications (in confidence) can be addressed to the Secretary of the Club.

The committee shall have the power to expel any member whose subscription is nine months in arrears, providing that one month's notice in writing shall have been sent addressed to the member's last known address, informing him/her of the proposed action of the management committee. The name and address of any full or active life member so expelled from the club shall be recorded and sent to the relevant association.

Hardship Grant – To be eligible for a Hardship Grant the athlete must be able to provide evidence of one , or more, of the following

- Their family is undergoing significant financial hardship or:
- They are a university student that currently qualifies for maximum maintenance loan or grant support
- They are living in local authority care or:
- They are currently caring, unpaid, for a friend or family member who due to illness, disability, a mental health problem could not cope without the athletes support

All applications will be considered initially by the Welfare Officer and subsequently by the committee if applicable. All applications will be dealt with as highly sensitive and confidential

Potential New Members – When new runners come to the club they will be informed that they will be able to partake in training for a period of two months before having to join. They will be asked for contact details for safety reasons.

8. **Annual General Meeting**

A General Meeting shall be held during the month of September, or within one month of the end of the financial year, in every year, to receive the Committee's reports and financial statement, elect officers and deal with any matters specified on the Agenda. The financial statement must be audited annually, and Honorary Auditors shall be appointed wherever possible at the A.G.M.

The Honorary Secretary must give every member 21 days notice of the meeting. Notice of any business, which members wish to place on the Agenda must be given in writing to the Honorary Secretary at least 14 days prior to the meeting.

An Annual Audit of the assets of the Club shall be undertaken by the Treasurer. All property owned by the Club shall be identified and controlled by an Asset Register, that register being open for inspection upon request by any member.

Only senior, first claim, full club members shall be allowed to vote at the Annual General Meeting, although the meeting will be open to all levels of membership.

In extraordinary circumstances, where it's not felt it's viable to hold an AGM, an alternative method will be used.

9. Special General Meeting

A Special General Meeting must be called by the Honorary Secretary within fourteen days of receipt of a request in writing signed by ten members of the Club, stating the business to be brought before such a meeting.

Only Club members shall be allowed to vote at the Special General Meeting, although the Meeting will be open to the public. Members may vote to exclude non-Members for part of the Meeting, if necessary.

The Honorary Secretary shall give at least seven days notice to every member of the time and place of any General Meeting and the business to be dealt with and no other business shall be dealt with at such a meeting.

10. Alteration in Rules

No alterations or addition may be made to the Constitution and Laws except by an Annual General Meeting or a Special General Meeting called for that purpose. Notice of any proposed amendment must be given as provided in Rules 8 & 9.

11. Grades of membership

Senior Member shall mean any competing athlete having attained 18 years of age, unless he/she is still in full-time education.

Junior Member shall mean any competing athlete under 18 years of age, or an older athlete who is still in full-time education, and older than the minimum age laid down by the UK Athletics.

Family Membership shall mean more than two members, where those members are related by marriage or live at the same address.

Associate Membership is open to persons who are included in one or more of the following categories:-

1. Ex-full members who have left the district and wish to retain a contact with the Club;
2. Supporters who offer their services on a regular basis for the benefit of the Club;
3. Associate membership is not open to competing members — See Rule 5.
4. Second Claim Members – Athletes who are registered with another England Athletics club as their first claim club
5. Honorary Members – Members who have been given life membership as decided by the club committee

Only senior, first claim, full members are entitled to full voting rights.

12. Finance

The club will hold a bank account through which all its financial transactions will be managed. A minimum of two committee members and Treasurer shall have access to the monthly account transaction records. All financial payment shall require approval of the Treasurer and one nominated committee member.

The committee has no financial borrowing powers in the form of bank or credit card loans.

The committee has the right to purchase goods from suppliers on 30 days terms in the name of the club and on behalf of the club, subject to authorised signatories for these purchases.

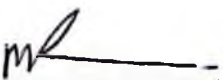
12 Dissolution

1. A resolution to dissolve the Club may only be proposed at a General Meeting and shall be carried by the majority of at least three-quarters of the Members present.
2. The dissolution shall take effect from the date of the resolution and the Committee shall be responsible the winding up of the assets and liabilities of the Club.

Any surplus assets remaining after the discharge of the debts and liabilities of the Club shall be applied or transferred to another club or England Athletics for use by them related to community sports.

8. Declaration

The Club duly adopted these Rules as its governing document on

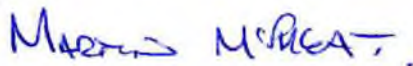
Signed 

Chairman

Name: MARTIN HUTCHINSON

Signed 

Secretary



Amendments: 15/11/22 –

Section 5a Grievance and Disciplinary Procedure

Section 7 – Membership

22/06/23 –

Section 7 – Membership – New joiners